

Team Manager Responsibilities

Areas where Team Managers will be required to assist are:

- Act as a liaison between the club and team
- Help Coaches get messages to the team
- Ensure all families have access to Teamapp and are able to receive communications
- Liaise with the treasure to ensure that all players are financial
- Inform players and parents via Teamapp of game times and court venues as well as rostering parent scorers, timers, first aid and fruit responsibilities for each game
- Ensure new or fill-in players are registered with SAUCNA
- Check attendance on Teamapp and contact players who have not RSVP'd - advise the coach
- Alert players via Teamapp of cancelled training/matches
- Ensure an adult (not the coach) is in attendance at all training sessions in case of injury
- Ensure players are in correct uniform at games and have removed all jewellery and piercings (only medic alert bracelets are allowed to be worn and only then if they are taped)
- Discourage parents and friends from giving the players instructions whilst they are on the court - this is the coach's job
- Ensure the score card (& COVID form where necessary) is photographed and sent to our scores recorder and a hard copy delivered to their address
- Collect bibs after each game & ensure our balls are returned to the team bag
- Ensure all players remain together at games and support each other whilst they are representing the club
- Organise for a team representative to attend 3 committee meetings per year (we have wine & chocolate) to provide feedback on how the team is performing. This is also an opportunity to raise any issues or concerns – compliments and gifts are also most welcome. To help we have scheduled the (3) meetings for the Winter season:

28th April – this is prior to regrading so we have feedback from the teams about how they're going and if they need to change divisions.

23rd June – this is prior to the Junior Carnival so we know how many teams to register. The Junior Carnival is scheduled for 14th July.

28th July – this is prior to presentation night.